



2021 SMALL PACKAGES EXHIBITION PROSPECTUS

The Carrollton Center for the Arts invites members of the Carrollton Artist Guild to submit work for the annual holiday Small Packages Show. The Festivities begin November 4th and will run until December 17th with artists displaying unique works that come in small packages. **Dimensions on artwork cannot exceed 12" in any direction, including frames.** All artwork that is purchased may be withdrawn immediately at the time of purchase. Artists will have the opportunity to come and replace a piece of work that has been sold. This is a great opportunity for holiday shoppers to purchase amazing local artwork for everyone on their holiday list.

Presented By: Carrollton Center for the Arts
251 Alabama Street
Carrollton, GA 30117

Open to: Carrollton Artist Guild Members. (Members must be in good standing and membership dues must be current.)

There will also be a display of books and other written items for sale by the Carrollton Writer's Guild.

Delivery Due Date: Friday, October 29, by 4 pm. Artwork can be delivered earlier than this date between 11 am and 4 pm, Monday through Friday.

Entry Requirements:

- All work must be for sale, be framed or gallery wrapped and wired for hanging, or easily displayed with any special display instructions clearly noted. Hangers must be able to fit over a hook of at least ½ an inch wide.
- Work for this exhibition must have been created in the last 3 years and not previously exhibited at the arts center.
- Artists may bring giclees of their work covered in a plastic sleeve or other printed versions, such as coasters, cards and etc. Only original artwork will be hung – this includes digital photography and illustrations. All other printed and/or copied items will be exhibited on tables and other similar displays. **Giclees should be clearly identified as such on the packaging and inventory labels.**
- Artists may submit a maximum of 10 works. If a work is sold, then the artist has the opportunity to replace it with another.
- Label sheets must be submitted with each work and filled out completely.

On View Date: November 4 – December 11, 2021

Opening Reception Date: November 4th, 2021, 5-7 pm

Removal Date: December 28, 2021 between 11 am to 4 pm

Artwork must be picked up on the removal date and time. If for some reason an artist is unable to pick up their work during this time, arrangements will need to be made with Carrollton Center for the Arts staff. The center does not have adequate storage to keep artwork for long periods of time. Therefore, any artwork left after the allotted time for pick up will no longer become the responsibility of the staff.



2021 SMALL PACKAGES ARTIST APPLICATION FORM:

Name: _____

Address: _____

Telephone: () _____ - _____ Email: _____

The entry of your artwork constitutes your acceptance of these terms. **TERMS AND CONDITIONS FOR DISPLAY AND SALE OF ARTWORK:**

- *The Carrollton Center for the Arts will insure works against fire, theft, and vandalism from the date and time of receipt until the date the show ends; for the value listed on the label form. Carrollton Center for the Arts is not responsible for any damage, dents and breakage during transport to and from the Art Center. The Art Center will not insure any artwork left past the pickup and will not be responsible for theft, damage, dents, breakage, etc. after the pickup date.*
- *I hereby release and discharge the officers and employees of the City of Carrollton and Carrollton Center for the Arts from any and all claims occasioned by damages or loss of artwork while in the possession of the Carrollton Center for the Arts. Permission to reproduce the artwork for publicity purposes is granted.*
- *Checks and credit card payment for purchase of artwork shall be made out to the City of Carrollton. **The Center for the Arts will retain a 20% commission on all artwork sold during the exhibit. The artist will receive 80% of personal sales.** At the close of the exhibition, the City of Carrollton will mail artist(s) that have sold work a check no later than four weeks after the close of the exhibition.*

Signature: _____ Date: _____





Submitted Artwork Label Sheets:

Please cut out and attach both A and B labels to each piece of artwork. Label B will be taken to the office and used to type the exhibit labels for each artwork. Label A will remain with the artwork for easy identification. You can copy this page as needed.

ARTWORK 1	
<i>Label A</i>	<i>Label B</i>
Artist Full Name	Artist Full Name
	Title
	Material
	Price Year of Creation

ARTWORK 2	
<i>Label A</i>	<i>Label B</i>
Artist Full Name	Artist Full Name
Title	Title
	Material
	Price Year of Creation

ARTWORK 3	
<i>Label A</i>	<i>Label B</i>
Artist Full Name	Artist Full Name
Title	Title
	Material
	Price Year of Creation

ARTWORK 4	
<i>Label A</i>	<i>Label B</i>
Artist Full Name	Artist Full Name
Title	Title
	Material
	Price Year of Creation

ARTWORK 5	
<i>Label A</i>	<i>Label B</i>
Artist Full Name	Artist Full Name
Title	Title
	Material
	Price Year of Creation

